

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
REGULAR BOARD MEETING**

**Minutes
July 26, 2013**

A Regular meeting of the Board of Licensed Professional Counselors was held on July 26, 2013 at 9:30 a.m. the Kentucky Transportation Cabinet Conference Center, 200 Mero Street, Frankfort, KY.

MEMBERS PRESENT

Dr. Daya Sandhu (Dismissed early)
Dr. Martin Wesley
Dr. Kim Naugle
Dr. John Rigney
Mr. Christopher Griffith
Dr. Larry Sexton

OCCUPATIONS & PROFESSIONS STAFF

Ms. Diana Jarboe, Board Administrator

MEMBERS ABSENT

None

OFFICE OF THE ATTORNEY GENERAL

Mr. James Grawe, Assistant Attorney General
(Dismissed early)

GUESTS

None

CALL TO ORDER

Dr. Wesley called the meeting to order at 10:00 a.m.

MINUTES

Dr. Naugle made a motion to approve the June 21, 2013 minutes with amendments. Mr. Griffith seconded the motion. The motion carried.

BOARD MONTHLY FINANCIAL REPORT

The financial report was reviewed and accepted.

OCCUPATIONS AND PROFESSIONS REPORT

Matt Osborne joined O&P as the new Executive Director on July 1, 2013. Mr. Osborne plans to attend the August LPC Board meeting. Justin Turner joined O&P on June 17, 2013 as the new IT person for the office. Ms. Jarboe reminded the Board members to submit any unusual expenditure for this fiscal year to the Fiscal Department of O&P. There is progress being made on the database upgrade and meetings are scheduled in regard to this. The Pension Reform. KRS 131.1817, is scheduled to take effect this month. The Board discussed the impact of this regulation on the licensees.

OLD BUSINESS

The Board continued drafting regulatory changes and will continue, with hopes of completing, the drafting process at the next scheduled Board meeting.

The Board discussed some specific details of the upcoming Counselor Educators Conference Event to take place in Frankfort, KY on September 19-20, 2013. The Board meeting will follow at the conference location, on Friday, September 20, 2013 at 1:00pm. An agenda for this event will be set at the August Board meeting.

Mr. Wesley agreed, after Board discussion, to compose a letter to O&P regarding the outstanding performance of Ms. Jarboe, the new Board Administrator. This letter will be available for all Board members to review at the August Board meeting.

NEW BUSINESS

Ms. Jarboe announced the resignation of Board member, Ms. Betty Brockway. The Board will await a new appointment for this vacant position.

Mr. Wesley initiated discussion of the Board's current NBCC contract and future contracts with both NCMHCE and NBCC. Specific suggestions were made by various Board members. After the new contracts are in effect, the Board has plans to implement a licensure process which allows time for the test(s) to be completed prior to applying for an LPCA or LPCC license.

The Board discussed the current public matters of the Kentucky Board of Examiners in Psychology regarding a cease and desist letter that had been mailed to a non-licensee. Mr. Wesley wanted to be sure that the LPC Board was not issuing any cease and desist letters without review and approval by the Board's attorney. Ms. Jarboe and Mr. Grawe confirmed that, indeed, any cease and desist letter that is mailed is first processed and approved by the Board and the Board's attorney.

It has been brought to the Board's attention that there is currently at least one LPCA supervisor with more than 6 supervisees. Under the Board's direction, Ms. Jarboe will compose a letter to be sent to any such licensee that is in violation of the law requesting corrective action and written notification of compliance to the Board.

The KY Healthcare Workforce Capacity Study Report was emailed to the Board members prior to today's meeting. The Board members briefly discussed the findings of this report including the projected future need of Mental Health Providers in the state of Kentucky. Ms. Jarboe will forward this study to Justin Turner, the new IT staff person at O&P, so that he may be familiar with the Board's future needs of their licensure database.

The Board voted and approved to make the following expenditure requests for the current fiscal year:

- To allot \$10,000 to host a counselor's educator's conference annually, motioned by Dr. Naugle and seconded by Dr. Sandhu.
- To grant KCA \$7500.00 for the LPCC banquet in October 2013, motioned by Mr. Griffith and seconded by Dr. Naugle.
- To designate up to \$30,000 for the creation and broadcasting of a Public Service Announcement focusing on why licensure of professionals is designed to protect the public and the importance of hiring LPCC's. This was motioned by Mr. Griffith and seconded by Dr. Naugle.
- For WIFI services to be available for ALL LPC Board and Committee meetings. The Board would cover any reasonable expense this would require, as having internet access is pertinent to the function of the Board when meeting at O&P. The Board would like to proposition other state Boards that are housed at O&P to help cover this expense and utilize this service as well. This was motioned by Dr. Naugle and seconded by Dr. Rigney.

In review of the LPCC applications, the Board recognized a trend in the reporting of direct supervision hours. The Board will send letters to the necessary licensees, and their former sponsors, to advise and clarify that the one hour of supervision per week requirement is a **minimum** limit for licensure. The face-to-face supervision must continue for the duration of any LPCA licensure period. Direct supervision does not end once 100 hours have been completed. Mr. Wesley will also have this information posted on the Board's website as a notice to all licensees.

The Kentucky Counseling Association Conference is scheduled October 23-25, 2013, in Louisville, at the Galt House Hotel. Dr. Naugle motioned for the October LPC Board meeting to be held in conjunction with the KCA conference. Mr. Griffith seconded the motion, and the motion carried. The October LPC Board meeting will be in Louisville, KY at the Galt House Hotel on October 24, 2013 at 10:00 am.

COMPLAINTS/OTHER LEGAL MATTERS

The complaint committee recommended the deferment of case 2013-05, pending the processing of related complaint cases 2013-10 and 2013-11.

The following complaint cases are ongoing:

- 13-KBPC-0800 – pending administrative action
- 2013-01- additional information has been requested by the Board
- 2013-03- investigation pending
- 2013-06- investigation pending
- 2013-07A&B
- 2013-09
- 2013-10
- 2013-11

There are two hearings scheduled, on August 15, 2013, at 9:00am and 1:00pm, at the Office of Occupations and Professions in Frankfort, Ky. Mr. Griffith made a motion to allow both hearings to be heard before a panel of the Board. Dr. Naugle seconded the motion, and the motion carried unanimously.

The following applications remain on appeal: Derek Chow, Barbara Estes, Brandon Swaggert, and Jamie

Wilkinson.

APPLICATION REVIEW

Dr. Naugle made a motion to approve the following applications, Mr. Griffith seconded, and the motion carried.

LPCA APPLICATIONS

The following applications for LPCA were approved: Erica Adams, Joseph Armstrong, Mikaela Barnett, Sarah Boyd, Tiffany Brown, Latisha Collins, Jessica Florence, Karen Hammond, LaCeysha Jamison, Jennifer Leach, Lynndi Lockenour, Amanda McDanell, Cara Mullins, Marie Nelson, Mark Salyers, Kelly Sincavage, Brennan Vallencourt, Michelle Vlasis, Karen Ware, and Kristi Williams.

The following applications were approved pending receipt of official transcripts: Brandt Briggs and Lindsey Brown.

The following applications for LPCA were deferred pending approved supervision contract: John Frisbie, Kelly Garringer-McCabe, Suzanne Guerin, and Brittany Zyon Smith.

The following LPCA application(s) were also deferred:
Laura Chamberlain, additional coursework supporting documentation requested
Christopher Rebholz, additional transcript requested

LPCA SUPERVISION AGREEMENTS

The following supervisory agreements were approved: Kristy Chapman, Jill Collins, Katie Dennis, Henry Gilliam, Matthew Grammer, Lacey Jarboe, Julie LeBrun, Angela Lechleiter, Carol Lothery, Kimberly Mitchell, Rebecca Rattray, Kate Scheurich, Danielle Shisler, Carla Smith, Justin Taylor, Derrick Trammell, Lisa Wolfenbarger, and Lena Wooton.

LPCC APPLICATIONS

The following applications for LPCC were approved: Brittany Bundy, Loretta Dye, Lindsey Gritton, Gregory Harold, Arrel Jeffrey Harris, Samantha Higgins, Terry Janelle, Judd Edward Maddix, Stephanie Mangan, Anna Peak, Lisa Roberts, Eric Schomburg, Maribeth Toller, Amy Washington, Lesley Wespeiser, and April Whitson.

There were no LPCC applications deferred or denied.

ENDORSEMENT APPLICATIONS

The following application(s) for licensure via endorsement were approved: Sharon Davis.

DENIED APPLICATIONS

Dr. Rigney made a motion to reaffirm the previous denial of the application for Roy Woodward. Mr. Woodward does not have a degree in counseling or a related field. Dr. Naugle seconded the motion and the motion carried.

Dr. Sexton made a motion to deny the application of Sheila Kensinger. Ms. Kensinger does not have a degree from a regionally accredited institution. Mr. Griffith seconded the motion. The motion carried.

Dr. Naugle made a motion to deny the application of John Adams. Mr. Adams does have a qualifying degree, but only has 48 graduate semester hours and has not yet fulfilled core areas 5 and 6. Mr. Griffith seconded the motion. The motion carried.

Mr. Griffith made a motion to deny the application of Laura Briggs. Ms. Briggs does have a qualifying degree and has 60 graduate semester hours but has not yet fulfilled core area 6. Dr. Sexton seconded the motion. The motion carried.

Dr. Sexton made a motion to deny the application of Robin Fleischer. Ms. Fleischer does have a qualifying degree, but has not yet fulfilled core areas 5 and 6. Dr. Naugle seconded the motion. The motion carried.

REINSTATEMENT APPLICATIONS

There were no LPCA applications submitted for reinstatement.

The following applications for LPCC were approved for reinstatement: Loretta Chumley, Angela Kenyon, and Teddy Ralston.

APPLICATIONS FOR CONTINUING EDUCATION

The following applications for Continuing Education were approved:

Providers:

Amanda Alley – FIVCO Conference on Child Abuse and Neglect
Dept. of Juvenile Justice – Juvenile Sex Offender Treatment Provider Certification
Heisel and Associates – School Refusal Behavior: Effective Techniques to Help Children who Can't or Won't Go to School
Heisel and Associates – Healing Resilience After Trauma: Adult Focus
Kentucky River Community Care Inc. – Treatment Planning & Documentation
KVC Behavioral Healthcare KY, Inc. – Strategies That Promote Success for Individuals with Autism Spectrum Disorder
LifeSkills, Inc. – Children and Families Affected by FASD
Ramey Estep Homes – DSM-5: The Evolution and Revolution of an Educated Guess
The Ridge Behavioral Health Systems – ECT Update: New Age Therapy for Treating Resistant Depression
Rivervalley Behavioral Health – Addiction 101
Sarah Riley, Lori Simon, Christine Day – Working with Sexually Reactive Children
Seven Counties Services – GAIN Access
Seven Counties Services – Motivational Interviewing (for JADAC)
The Suzanne Vitale Clinic Education Complex – Special Needs Summit

Licensees:

Abeer Bateh, LPCA – Trauma Focused Cognitive-Behavioral Therapy
Ashley Brake, LPCA - Trauma Focused Cognitive-Behavioral Therapy

TRAVEL AND PER DIEM

Dr. Sexton moved for approval of travel and per diem. The motion was seconded by Dr. Rigney. The motion carried.

NEXT MEETING

The next meeting of the LPC board is scheduled for Friday August 16, 2013 at 9:30 a.m. It will be held the Office of Occupations and Professions in Frankfort, KY.

ADJOURNMENT

With no further business being brought before the board, Mr. Griffith made a motion to adjourn the meeting, Dr. Sexton seconded the motion, and the motion carried. The meeting was adjourned at 3:00 p.m.

Minutes Prepared By
Diana Jarboe
August 2, 2013